



Lone Star Chapter

Minutes
Lone Star Chapter
Texas Municipal Clerks Association
Monthly Meeting
Allen City Hall • Council Conference Room
305 Century Parkway
Allen, Texas
February 4, 2009

1. CALL TO ORDER

President Kathy Wingo (Lucas) called the meeting to order at 12:00 p.m.

2. INTRODUCTIONS

President Wingo asked for introductions of those in attendance.

<u>Name</u>	<u>City/County</u>
Calame, Stephanie	City of Wylie/Collin
Dunn, Bruce	Town of St. Paul/Collin
Ehrlich, Carole	City of Wylie/Collin
George, Shelley	City of Allen/Collin
Kayser, Mary	City of Garland/Dallas
Kuykendall, Carole	City of Greenville/Hunt
Lollar, Julie	City of Denison/Grayson
Newell, Debbie	City of Greenville/Hunt
Pugh, Cathy	City of Tom Bean/Grayson
Schmidt, Pam	City of Richardson/Dallas & Collin
Smith, Carrie	City of Parker/Collin
Sturgal, Eddie	City of Fate/Rockwall
Walton, Gayle	City of Wylie/Collin
Wilson, Christie	City of The Colony/Denton
Wingo, Kathy	City of Lucas/Collin
Zucco, Diane	City of Plano/Collin
GUESTS:	
Bradley, Mary	Planning Admin. Asst./City of Wylie

3. APPROVAL OF NOVEMBER 5, 2008 AND DECEMBER 3, 2008 MINUTES (Secretary, Gayle Walton)

The November 5, 2008 and December 3, 2008 Minutes with any changes/corrections were emailed to Lone Star Chapter members prior to the February 4, 2008 meeting. President Wingo asked for a motion to approve the November 5, 2008 and December 3, 2008 Minutes.

A motion was made by President-Elect Eddie Sturgal (Fate) and seconded by Carole Ehrlich (Wylie) to approve the Lone Star Chapter November 5, 2008 and December 3, 2008 Minutes. The motion passed unanimously.

4. APPROVAL OF TREASURER'S REPORT, NOVEMBER 2008 AND DECEMBER 2008 (Treasurer, Christie Wilson)

Treasurer Christie Wilson (The Colony) presented the Lone Star Chapter Treasurers Report for the period of November 2008 and December 2008.

A motion was made by President-Election Eddie Sturgal (Fate) and seconded by Historian Julie Lollar (Denison) to approve the November 2008 and December 2008 Lone Star Chapter Treasurers Report. The motion passed unanimously.

5. PRESENTATION AND APPROVAL OF THE AUDIT FOR FY 2007-2008 (Debbie Newell)

Chairman of the Audit Committee, Debbie Newell (Greenville) presented the Lone Star Chapter Audit for FY2007-2008.

Mrs. Newell thanked the Audit Committee for their work on the audit. Special thanks were also given to Treasurer Christie Wilson for her consistent and meticulous financial records. Mrs. Newell also mentioned the smooth transition of the Chapter's bank account to Wells Fargo Bank in October 2007.

A motion was made by Secretary Gayle Walton (Wylie) and seconded by Bruce Dunn (St. Paul) to approve the Lone Star Chapter Audit for FY2007-2008 as presented by the Audit Committee. The motion passed unanimously.

6. INTRODUCTION OF THE SPEAKER (President-Elect Eddie Sturgal)

President-Elect Eddie Sturgal (Fate) introduced the Lone Star Chapter Speaker Pamela Schmidt. Mrs. Schmidt is President-Elect of the Texas Municipal Clerks Association (TMCA) and is the City Secretary of the City of Richardson.

Mrs. Schmidt started her presentation with a quote from Bruce Sherbet, Dallas County Elections Administrator, "No two elections are the same and your problems can and will "come out of nowhere". Mrs. Schmidt addressed the chapter with an overview update of Legislative Bills pertaining to elections. A handout listing bills pertaining to elections was provided.

During the presentation, several House/Senate Bills that are being presented at the next legislative session were discussed. The bills discussed in depth were:

- ▶ HB 47 relates to the procedures for registering to vote and accepting a voter at a polling place.

It was noted that this bill would require proof of citizenship along with the voter registration application; require a voter to present at the polling place the voter registration certificate and an acceptable form of identification; and modify the types of acceptable identification, etc.

- ▶ HB 452 and SB 137 relates to early voting by mail by any qualified voter.

It was noted that these two bills would change the qualifications of early voting by mail.

- ▶ SB 391 relates to certain election practices and procedures.

It was noted by Mrs. Schmidt that this bill would have an impact on the cost charged by a county for leasing voting equipment.

- ▶ HB 337 relates to the costs of holding certain joint elections.

Discussion followed regarding this particular bill since it would involve independent school districts holding a joint election "with a county and not being required to pay any of the costs associated with the conduct of voting on Election Day or during the early voting period".

Shelley George (Allen) asked about the TMCA yahoo group email discussion regarding the requirement of Spanish translation on the agenda and minutes in regards to elections. Diane Zucco (Plano) stated that in her contact with the Department of Justice, she was informed that there is no statute in place requiring Spanish translations of election items on the agenda and in minutes. Pamela Schmidt (Richardson) stated that this is not required at this time but more than likely this requirement is coming.

Mary Kayser (Garland) stated that she utilizes a free tracking system through the Texas Legislative Online which informs her of the disposition of bills that are of interest to her. Mrs. Kayser stated that she would be glad to help anyone that would like to utilize and set up this system. Pamela Schmidt also noted the use of another good tracking system called Telicon but there is a cost/membership to obtain this program. Mrs. Schmidt stated that she is available to answer any questions regarding this system.

Mrs. Schmidt's presentation provided the website of the Texas Municipal League (http://www.tml.org/legis_update_current.html) and the Texas Legislative Online (<http://www.legis.state.tx.us/>) for those that would like to review all of the bills that may be discussed at the next legislative session.

7. ANNOUNCEMENTS – President Wingo

a. COMMITTEE REPORTS

- **Audit (November)**
No report was given.
- **Budget (July)**
No report was given.

- **Bylaw Review (October)**
No report was given.
- **Clerk of the Year**
Diane Zucco (Plano), Chairman of the Clerk of the Year Committee stated that applications for Clerk of the Year will be sent out in March with a May 11, 2009 deadline to respond. June 3, 2009 is the anticipated date to announce the Clerk of the Year recipient.
- **Holiday**
No report was given.
- **Legislative (September)**
No report was given.
- **Membership**
No report was given.
- **Nominating (July)**
No report was given.
- **Scholarship/Fundraising**
Stephanie Calame (Wylie), Chairman of the Scholarship/Fundraising Committee inquired about plans for the remaining Lone Star Chapter Cookbooks.

Pamela Schmidt (Richardson) suggested that around ten or so could be taken to the next TMCA seminar with an email going to the TMCA yahoo group to inform them that the cookbooks would be available and who to contact at the seminar.

Shelley George (Allen) suggested that the cookbooks would make great speaker gifts.

President Wingo stated that this item will be placed on the March 4, 2009 agenda as an action item.

b. UPCOMING MEETINGS

- **March 4, 2009 Lone Star Chapter Meeting**

President-Elect Eddie Sturgal (Fate) stated that the March 4th meeting will be held in the City of Krugerville with a roundtable discussion.

Diane Zucco (Plano) asked if the City of Plano was confirmed to host the November 4, 2009 Lone Star Chapter meeting. President-Elect Sturgal stated that the September 2nd meeting date was available due to a host cancellation by another city and this date could be hosted by the City of Plano.

c. UPCOMING TMCA SEMINARS

- **April 2-3, 2009 – Public Relations, McAllen**
- **June 18-19, 2009 – Municipal Finance, Waco**


- August 20-21, 2009 – Legislative Update, Irving
- October 8-9, 2009 – Graduate Institute, San Antonio

Raffled items (decorative pitcher and bowl) were presented by Shelley George (Allen). The amount raised by the raffle was \$32.00 which will be used to fund upcoming scholarships.

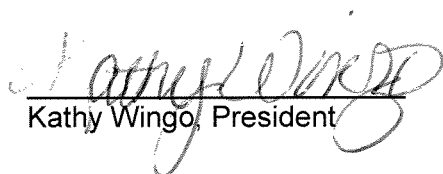
8. ADJOURN

With no further business, President Wingo adjourned the meeting at 1:10 p.m.

Respectfully Submitted:


Gayle Walton, Secretary

Approved:


Kathy Wingo, President