



Minutes
Lone Star Municipal Clerks Association
Monthly Chapter Meeting
February 3, 2010

1. CALL TO ORDER

President Kathy Wingo (Lucas) called the meeting to order at 12:03 p.m. on Wednesday, February 3, 2010, in the Training Room at the City of Murphy Public Works Building, 206 North Murphy Road, Murphy, Texas 75094.

2. WELCOME & INTRODUCTIONS

President Wingo asked for introductions of members in attendance.

Board Members Present:

Kathy Wingo, President	City Secretary, Lucas, Collin
Bruce Dunn, President-Elect	Town Secretary, St. Paul, Collin
Carole Ehrlich, Immediate Past-President	City Secretary, Wylie, Collin
Shelley George, Secretary	City Secretary, Allen, Collin
Diane Zucco, Treasurer	City Secretary, Plano, Collin/Denton
Vickie Faulkner, Historian	City Secretary, Celina, Collin

Members Present:

Linda Ardis	City Secretary, Lavon, Collin
Janis Cable	City Secretary, Lowry Crossing, Collin
Stephanie Calame	Records Management Administrative Assistant, Wylie, Collin
Matthew Denton	City Secretary, Proper, Collin
Joy Hart	Senior Executive Administrative Assistant, Murphy, Collin
Carole Kuykendall	Deputy City Secretary, Greenville, Hunt
Julie Lollar	City Secretary, Denison, Grayson
Aimee Nemer	City Secretary, Murphy, Collin
Susie Quinn	City Secretary, Rowlett, Rockwall
Vickie Schmid	Assistant City Secretary, Richardson, Collin
Alice Snyder	Assistant City Secretary, Plano, Collin/Denton
Gayle Walton	Deputy City Secretary, Wylie, Collin

Guests Present:

Eric Hogue	Mayor, City of Wylie, Collin
Rachael Orozco	Library Director, City of Wylie, Collin
Mary Bradley	Administrative Assistant, City of Wylie, Collin

3. CONGRATULATIONS TO THOSE WHO RECENTLY GRADUATED/RECERTIFIED

President Wingo congratulated the following members for graduating as a Texas Registered Municipal Clerk:

Holly Harmon, McKinney

Sherrie Phelps, Ladonia

President Wingo congratulated the following members for recertifying as a Texas Registered Municipal Clerk:

Linda Ashby, Sherman
Linda Rhodes, Lake Worth
Aimee Nemer, Murphy
Dana Nixon, Melissa

President Wingo moved to Agenda Item 8.

8. INTRODUCTION OF SPEAKER AND PROGRAM - Bruce Dunn, LSMCA President-Elect (St. Paul)

Bruce Dunn (St. Paul) introduced The Honorable Eric Hogue, Mayor of the City of Wylie as the speaker for the February 3rd meeting. Mr. Hogue spoke on the topic of "Change...Making a Difference." He discussed the importance of open communication, getting involved, being part of a team, and embracing change.

4. DISCUSS AND CONSIDER THE APPROVAL OF NOVEMBER 2009, DECEMBER 2009 AND JANUARY 2010 TREASURER'S REPORT – Diane Zucco, LSMCA Treasurer (Plano)

Motion was made by Bruce Dunn (St. Paul) and seconded by Carole Kuykendall (Greenville) to approve the November 2009, December 2009 and January 2010 Treasurer's Reports. Motion passed unanimously.

5. APPROVAL OF NOVEMBER 4, 2009 AND DECEMBER 2, 2009 MINUTES – Shelley George, LSMCA Secretary (Allen)

Motion was made by Carole Ehrlich (Wylie) and seconded by Aimee Nemer (Murphy) to approve the minutes of the November 4, 2009, and December 2, 2009, meetings. Motion passed unanimously.

6. PRESENTATION/DISCUSS AND CONSIDER THE AUDIT REPORT FOR 2009-2010 – Bruce Dunn, LSMCA Chair, Audit Committee (St. Paul)

Motion was made by Vickie Schmid (Richardson) and seconded by Gayle Walton (Wylie) to approve the 2009-2010 Audit Report. Motion passed unanimously.

7. DISCUSSION AND CONSIDER THE CREATION OF AN IIMC SCHOLARSHIP

Motion was made by Carole Kuykendall (Greenville) and seconded by Susie Quinn (Rowlett) to approve the creation of an IIMC Scholarship. Motion passed unanimously.

The membership will be asked to consider a policy for administration of the scholarship at a future meeting.

9. ANNOUNCEMENTS – Kathy Wingo, LSMCA President (Lucas)

a. COMMITTEE REPORTS

- No reports were presented.

b. UPCOMING MEETINGS

- March 3, 2010 – City of Greenville
- April 7, 2010 – City of Celina

c. UPCOMING & IIMC SEMINARS/EVENTS

- March 19, 2010, IIMC Athenian Dialogue, Lucas
- April 8-9, 2010 – Office Administration & Communication, San Marcos
- April 23, 2010, IIMC Athenian Dialogue, Plano
- May 23 – 27, 2010 – IIMC 64th Annual Conference, Rena/Tahoe, NV

10. ADJOURN

With no further business, President Wingo (Lucas) adjourned the meeting at 1:00 p.m.

The LSMCA members approved the minutes on the 3rd day of March, 2010.

APPROVED:

Kathy Wingo, PRESIDENT

ATTEST:

Shelley B. George, SECRETARY