

**Minutes**  
**Lone Star Chapter Texas Municipal Clerks Association**  
**Monthly Meeting**  
**April 4, 2007**  
**City of Lavon**

**1. CALL TO ORDER**

President Nemer called the meeting to order at 12:00 p.m. with the following present:

Linda Aaron	Farmersville/Collin
Linda Ardis	Lavon/Collin
Dorothy Brooks	Rockwall/Rockwall
Peggy Burnside	UNT/TMCP
Bruce Dunn	Saint Paul/Collin
Carole Ehrlich	Wylie/Collin
Shelley George	Allen/Collin
Holly Harmon	McKinney/Collin
Sandy Hart	McKinney/Collin
Jennie Hill	Blueridge/Collin
Nina Jones	Denison/Grayson
Carole Kuykendall	Greenville/Hunt
Carolyn Lawhorn	McLendon Chisholm/Rockwall

Julie Lollar	Denison/Grayson
Heather McGee	Murphy/Collin
Aimee Nemer	Murphy/Collin
Debbie Newell	Greenville/Hunt
Nan Parker	Frisco/Collin
Cathy Pugh	Tom Bean/Grayson
Susie Quinn	Rowlett/Dallas/Rockwall
Vickie Shaw Davis	Ladonia/Hunt
Carrie Smith	Parker/Collin
Eddie Sturgal	Lowry Crossing/Collin
Gayle Walton	Wylie/Collin
Christie Wilson	The Colony/Denton
Kathy Wingo	Lucas/Collin

**2. INTRODUCTIONS**

**3. SPECIAL RECOGNITION TO 2007 GRADUATES, RECERTS**

President Nemer presented a gift to Shelly George and Carole Ehrlich for completing the recertification with the TMCCP certification program.

**4. PRESENTATION OF 2007 LONE STAR SCHOLARSHIP**

Vice President Carole Ehrlich thanked the Scholarship Committee Eddie Sturgal, Sandy Hart and Linda Ardis for nominating the awardees. She asked that Eddie Sturgal present the Scholarships. He proudly presented the 2007 Lone Star Scholarships to Bruce Dunn, City of St. Paul and Vickie Shaw-Davis, City of Ladonia.

**5. APPROVAL OF THE MARCH 2007 MINUTES**

Dorothy made a motion to approve the March 2007 Minutes. Kathy Wingo seconded the motion. A vote was taken and passed unanimously.

**6. APPROVAL OF TREASURER'S REPORTS – FEBRUARY AND MARCH**

Eddie Sturgal made a motion to approve the February and March 2007 Treasurer's Reports. Dorothy seconded the motion. A vote was taken and passed unanimously.

**7. SPEAKER – PEGGY BURNSIDE, ADMINISTRATIVE DIRECTOR, TMCA, INC.**

Peggy Burnside, spoke to the chapter regarding the importance of training for City Secretary's. She mentioned that this all started because there was a need for more networking among the City Secretary's. She also commended the Chapter for the attendance that was present at the meeting and gave a brief outline of the program. She stated that they have a new interface and that members will be able to view transcripts and personal information and that there will be a directory available for all to view. She stated that they are in the process of revising Course 3 and that a new book would be available in June. She stated that the program consisted of four separate courses and that

they are to be done one at a time. After you complete the books, you send in your homework and it is graded and sent back to you. You are then able to test on that course subject. You are also required to attend two seminars for every course. You will be required to recertify every five years. She also mentioned that there is no deadline to get the certification once you have started. She was proud to announce that there are 525 graduates of the program and 913 members. She also spoke about the scholarships and travel stipends that are available. President Nemer thanked Ms. Burnside for the valuable information.

**8. DISCUSSION REGARDING THE LONE STAR CHAPTER COOKBOOK**

Sandy Hart stated that there are a large number of recipes that were submitted. She asked what direction the Chapter wanted to go with the cookbook. Shelly George stated that it would be less expensive if the Chapter entered the recipes themselves. She stated that a committee could be setup. She also mentioned that they will print and publish in whatever form we decide. President Nemer stated that tidbits of information about each City would be interesting on the index pages and this would also keep the cost down without adding additional pages to the book. There was also a suggestion of call the cookbook "Clerks in the Kitchen". Dorothy Brooks suggested that a budget be setup for the cookbook.

**9. ANNOUNCEMENTS**

**a. COMMITTEE APPOINTMENTS**

- **Budget Committee s/b meeting in June/July**
- **Bylaw Review should meet before October – President Nemer asked that any recommendations be emailed to Carole Kuykendall, Shelley George or Bruce Dunn by June 15<sup>th</sup>.**
- **Clerk of the Year should meet in May**
- **Nominating Committee should meet in July**

**b. REMINDERS**

- **Auction Items for August Seminar – Legislative Update - Irving**

**c. UPCOMING MEETINGS**

- **No meeting in May or July**
- **June 6<sup>th</sup> Lowry Crossing – Presentation of Clerk of the Year**

**d. UPCOMING TMCA SEMINARS**

- **April/Beaumont – Office Administration**
- **June/Amarillo – Municipal Finance**
- **August – Legislative update – Irving**

\$113 was collected through the scholarship raffle. Eddie Sturgal, City of Lowry Crossing, won a Clock; Carolyn Lawhorn, City of McLendon-Chisholm, won candles; and Vickie Shaw Davis, City of Ladonia, won a plant.

Kathy Wingo stated that a picture can be submitted for the Lone Star Chapter Directory.

**10. ADJOURN**

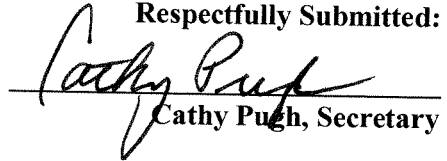
President Nemer thanked Linda Ardis, City of Lavon for hosting the lunch. With no further business, the meeting was adjourned at 1:15 p.m.

**Approved:**



**Aimee Nemer, President**

**Respectfully Submitted:**



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**Cathy Pugh, Secretary**