



Minutes
Lone Star Municipal Clerks Association
Monthly Chapter Meeting
December 2, 2009

1. CALL TO ORDER

President Kathy Wingo (Lucas) called the meeting to order at 12:07 p.m. on Wednesday, December 2, 2009, at Randy's Steakhouse, 7026 West Main Street, Frisco, Texas 75034.

2. INVOCATION

Cathy Pugh (Tom Bean) led the invocation.

3. WELCOME

President Kathy Wingo (Lucas) welcomed the Lone Star Chapter members and guests to the Chapter's Annual Christmas celebration. She encouraged everyone to participate in the silent auction benefitting the LSC scholarship fund.

4. INTRODUCTIONS

President Wingo asked for introductions of members in attendance.

Board Members Present:

Kathy Wingo, President	City Secretary, Lucas, Collin
Bruce Dunn, President-Elect	Town Secretary, St. Paul, Collin
Carole Ehrlich, Immediate Past-President	City Secretary, Wylie, Collin/Dallas/Rockwall
Shelley George, Secretary	City Secretary, Allen, Collin
Vickie Faulkner, Historian	City Secretary, Celina, Collin

Members Present:

Stephanie Calame	Records Management Administrative Assistant, Wylie, Collin
Joy Hart	Senior Executive Administrative Assistant, Murphy, Collin
Mary Kayser	City Secretary, Garland, Collin/Dallas/Rockwall
Angela Kelly	Deputy City Secretary, The Colony, Denton
Carole Kuykendall	Deputy City Secretary, Greenville, Hunt
Julie Lollar	City Secretary, Denison, Grayson
Aimee Nemer	City Secretary, Murphy, Collin
Debbie Newell	City Secretary, Greenville, Hunt
Teresa Nino	City Secretary, Whitesboro, Grayson
Jenny Page	City Secretary, Frisco, Collin/Denton
Sherrie Phelps	City Secretary, Ladonia, Fannin
Cathy Pugh	City Secretary, Tom Bean, Grayson
Susie Quinn	City Secretary, Rowlett, Dallas/Rockwall
Alice Snyder	Assistant City Secretary, Plano, Collin and Denton
Gayle Walton	Deputy City Secretary, Wylie, Collin/Dallas/Rockwall
Christi Wilson	City Secretary, The Colony, Denton

Guests Present:

Jan Cooper	Mayor, Ladonia, Fannin
Sharon Kotwitz	Administrative Assistant, Plano, Collin/Denton

5. SPECIAL RECOGNITION

a. Holiday Committee (Deborah Sorensen, Aimee Nemer, Angela Kelly, and Jenny Page)

President Wingo recognized the Holiday Committee members for their work on the Christmas Celebration.

b. Any Special Guests

Sherrie Phelps (Ladonia) introduced Mayor Jan Cooper, City of Ladonia.

6. HOLIDAY PROGRAM

President Wingo thanked the membership for supporting the Chapter through service on Committees. She recognized the following members with Certificates of Appreciation:

Audit Committee - Bruce Dunn – Chair
Budget Committee - Shelley George – Chair
By-law Review Committee - Vicki Faulkner – Chair
Clerk of the Year Committee - Diane Zucco – Chair
Holiday Committee - Deborah Sorensen – Chair
Legislative Committee - Shelley George – Chair
Membership Committee - Cathy Pugh – Chair
Nominating Committee - Susie Quinn- Chair
Scholarship/Fundraising Committee - Stephanie Calame – Chair
Website Development – Gayle Walton

7. ANNOUNCEMENTS

a. AUDIT COMMITTEE

Audit Committee Members for 2009 will present the 2008-2009 Final Audit at the February 4, 2009, LSC meeting.

b. UPCOMING MEETINGS

- January – No Meeting
- February 3, 2010 – City of Murphy

c. UPCOMING TMCA SEMINARS

- December 3-5, 2009, IIMC Region IV Meeting, San Marcos
- January 10, 2010 – Athenian Dialogue, Irving
- January 11-13, 2010, Election Law, Irving

- TMCA President Elect Mary Kayser announced that the 2011 Election Law Seminar would be held on Wednesday through Friday
- April 8-9, 2010 – Office Administration & Communication, San Marcos
- April 30, 2010, IIMC Athenian Dialogue, Plano
- May 23-27, 2010 – IIMC 64th Annual Conference, Reno/Tahoe, NV

8. ADJOURN

With no further business, President Wingo (Lucas) adjourned the meeting at 1:00 p.m.

The LSMCA members approved the minutes on the 3rd day of February, 2010.

APPROVED:

Kathy Wingo, PRESIDENT _____

ATTEST:

Shelley B. George, SECRETARY _____