



AGENDA

April 6, 2011

**RICHARSON CIVIC CENTER/CITY HALL (Huffhines Room)
411 West Arapaho, Richardson, TX 75080**

- 1. Call to Order**
- 2. Welcome and Introductions**
- 3. Approval of Minutes – March 2, 2011 (Secretary Carrie Smith)**
- 4. Approval of the Treasurer’s Reports – February 2011 (Treasurer Diane Zucco)**
- 5. Discuss the Records Management Work Day, Planning, and Progress**
- 6. Speaker Introduction – Geoff Wright - Convention & Visitors Bureau Director – Dine Local, Dine Smart Program (President- Elect Vickie Faulkner)**
- 7. Announcements – (President, Bruce Dunn)**
 - a. Committee Reports –
Clerk of the Year Activity– (Carole Ehrlich, Chairperson)**
 - b. Upcoming Meetings –**
 - **May 2011 - No meeting**
 - **June 1, 2011 – City of Rowlett – Election Recap Roundtable**
 - **July 13, 2011 – Records Management Day – Wylie**
 - **August 3, 2011 – City of Denison**
 - **September 7, 2011 – City of Plano - Public Speaking**
 - c. Other Seminars/Events -**
 - **April 8, 2011 – Athenian Dialogue - Bryan, Tx**
 - **May 8-12 2011 - IIMC Conference, Nashville, Tennessee**
 - **June 9-10, 2011 - TMCA Personnel Management, Odessa**
 - **August 11-12, 2011 – TMCA Legislative Update, Austin**
 - **October 11-14, 2011 – TML Conference , Affiliate Session, Houston**
 - **November 3-4 – TMCA Graduate Institute, Addison**
- 8. Adjourn**



LONE STAR CHAPTER
MINUTES
March 3, 2011
City of Greenville

1. Call to Order
President Dunn called the meeting to order at 12:00 p.m.
2. Welcome and Introductions
Members Present

Snyder	Alice	Plano	Collin
Dunn	Bruce	St. Paul	Collin
Kuykendall	Carole	Greenville	Hunt
Smith	Carrie	Parker	Collin
Newell	Debbie	Greenville	Collin
Zucco	Diane	Plano	Collin
Casey	Jacky	Wylie	Collin
Lollar	Julie	Denison	Grayson
Storm	Stephanie	Wylie	Collin
Quinn	Susie	Rowlett	Dallas
Faulkner	Vickie	Celina	Collin
Sorensen	Deborah	McLendon-Chisolm	Rockwall
Hart	Joy	Murphy	Collin
Galanides	Stephanie	Heath	Rockwall
Schmid	Vickie	Richardson	Collin
Nemer	Aimee	Murphy	Collin
Varnau	Vicky	Messer, Campbell & Brady, LLP	

3. Congratulations to Recent TMCA Graduates, Re-certified and Athenian Fellows
 - “Fellow” of the IIMC Athenian Leadership Society: - Linda Rhodes, TRMC/CMC
 - Certification: Bruce Dunn, Joy Hart, Christel Pettinos and Alice Snyder
 - Re-certification: Jean Dwinnell, Sandy Hart, Kathy Wingo and Diane Zucco
4. Approval of Minutes – November 3, 2010 and December 1, 2010 (Secretary Carrie Smith)

MOTION: Julie Lollar moved to approve the minutes as written. Diane Zucco seconded. Approved unanimously.

5. Approval of the Treasurer's Reports - November 2010, December 2010, and January 2011 (Treasurer Diane Zucco) (February 2011 was pulled and held)

MOTION: Vickie Schmid moved to approve. Alice Snyder seconded. Approved unanimously.

6. Announce and Award 2010/2011 Scholarships (Scholarship Committee Chairperson Carole Kuykendall)

Scholarships were awarded:

Kathy Wingo -	\$500
Jacky Casey -	\$500
Susie Quinn -	\$500

7. Discussion/Redirection of Gift Cards Approved for, but Un-used at the Election Seminar

MOTION: Diane Zucco moved to use the gift cards for the records management day door prize. Carrie Smith seconded. Approved unanimously.

8. Presentation/Discuss/Approve the Audit Report for 2009-2010 (Audit Committee Chair, Carrie Smith)

MOTION: Stephanie Galanides moved to approve. Debbie Newell seconded. Approved unanimously.

9. Speaker Introduction – Paul Phelan, Greenville Library Director – New Trends in Public Libraries (President-Elect Vickie Faulkner)

10. Announcements – (President, Bruce Dunn)

- a. Committee Reports

No updates or reports.

- b. Upcoming Meetings –

- April 6, 2011 – City of Richardson – Dine Smart, Dine Local
- May 2011 -No meeting
- June 1, 2011 – City of Wylie Rowlett– Election Recap Roundtable
- July 13, 2011 – Records Management Day – Wylie
- August 3, 2011 – City of Denison
- September 1, 2011 – City of Plano
- October – City of Celina

- c. Upcoming TMCA& IIMC Seminars/Events –

- March 10, 2011 – NTMCA Records Day - Hurst
- April 7-8, 2011 -The Municipal Budget Cycle -Tyler
- April 8, 2011 – Athenian Dialogue - Bryan, Tx
- May 8-12 2011 - IIMC Conference, Nashville, Tennessee
- June 9-10, 2011 -Personnel Management, Odessa
- August 11-12, 2011 – Legislative Update, Austin

11. Adjourn
MOTION: Meeting was adjourned at 1:10 p.m.

The LSMCA members approved the minutes on the 6th day of April, 2011.

APPROVED:

Bruce Dunn, PRESIDENT

ATTEST:

Carrie L. Smith, SECRETARY

LONE STAR CHAPTER TREASURER REPORT

Feb-11

Checking Account 2010-2011

Beginning Balance	(1st day of Month)	\$	4,564.19
DEPOSITS			
2/24/2011	Transfer from Savings - Scholarship (Ehrlich)	\$	50.00
2/24/2011	Transfer from Savings - Scholarship (Faulkner)	\$	326.60
2/24/2011	Transfer from Savings - Scholarship (error)	\$	50.00
	Total Deposits	\$	426.60
BALANCE		\$	4,990.79
EXPENDITURES:			
<i>Date</i>	<i>Check No.</i>	<i>Payee</i>	
2/24/2011	Online	Transfer to savings - Dues Scholarships (\$5 x 50 members)	\$ 250.00
2/24/2011	Online	Transfer to savings - error in transfer for scholarship above	\$ 50.00
	Total Expenditures	\$	300.00
Ending Balance - Checking	(Last day of month)	\$	<u>4,690.79</u>

Scholarship Funds in Savings

	<u>Transactions</u>	<u>Balance</u>
Beginning Balance		\$ 8,126.69
Transfer to Checking - Athenian Sch (Ehrlich)	\$ (50.00)	\$ 8,076.69
Transfer to Checking - Lone Star Sch. (Faulkner)	\$ (326.60)	\$ 7,750.09
Transfer to Checking - Error	\$ (50.00)	\$ 7,700.09
Transfer from Checking - Error	\$ 50.00	\$ 7,750.09
Transfer from Checking - Dues (\$5 x 50)	\$ 250.00	\$ 8,000.09
Interest	\$ 0.31	\$ 8,000.40
Ending Balance - Savings		<u>\$ 8,000.40</u>

Athenian Dialogue (\$50 Scholarship/\$75 Credits)

