



AGENDA

June 1, 2011, 12:00 P.m.

ROWLETT COMMUNITY CENTRE

5300 Main Street Rowlett, TX 75088

- 1. Call to Order**
- 2. Welcome and Introductions**
- 3. Approval of Minutes – April 6, 2011 (Secretary Carrie Smith)**
- 4. Approval of the Treasurer’s Reports – April 6, 2011 (Treasurer Diane Zucco)**
- 5. Award of Clerk of the Year (Clerk of the Year Chairman, Carole Ehrlich)**
- 6. Discuss the Records Management Work Day Details and Progress**
- 7. Topic - Election Lessons Learned Roundtable**
- 8. Announcements – (President, Bruce Dunn)**
 - a. Committee Reports –**
 - b. Upcoming Meetings –**
 - **July 13, 2011 – Records Management Day – Wylie**
 - **August 3, 2011 – City of Denison**
 - **September 7, 2011 – City of Plano - Public Speaking**
 - **October 5, 2011 – City of Celina – Installation of Officers**
 - c. Other Seminars/Events -**
 - **June 4, 2011 - IIMC Athenian Dialogue, San Diego, CA**
 - **June 9-10, 2011 - TMCA Personnel Management, Odessa**
 - **August 11-12, 2011 – TMCA Legislative Update, Austin**
 - **October 11-14, 2011 – TML Conference , Affiliate Session, Houston**
 - **November 3-4 – TMCA Graduate Institute, Addison**
 - **January 18-20, 2012 – TMCA Election Law, Irving**
 - **May 20-24, 2012 – IIMC Conference, Portland, OR**
- 9. Adjourn**



LONE STAR CHAPTER
April 6, 2011
RICHARDSON CIVIC CENTER/CITY HALL (Huffhines Room)
411 West Arapaho, Richardson, TX 75080

1. Call to Order
President Dunn called the meeting to order at 12:05 p.m.
2. Welcome and Introductions
Richardson Assistant City Manager Michelle Thames welcomed everyone.
Members present:

First Name	Last Name	City/Town	County
Aimee	Nemer	Murphy	Collin
Alice	Snyder	Plano	Collin
Bruce	Dunn	St. Paul	Collin
Carole	Kuykendall	Greenville	Hunt
Carole	Ehrlich	Wylie	Collin
Chistel	Pettinos	Coppell	Dallas
Carrie	Smith	Parker	Collin
Christie	Wilson	The Colony	Denton
Kathy	Wingo	Lucas	Collin
Lisa Lewis	Henderson	The Colony	Denton
Diane	Zucco	Plano	Collin
Vickie	Schmid	Richardson	Col/Dallas
Jacky	Casey	Wylie	Collin
Jennifer	Faircloth	Lucas	Collin
Speaker			
Julie	Lollar	Denison	Grayson
Vickie	Faulkner	Celina	Collin

3. Approval of Minutes – March 2, 2011 (Secretary Carrie Smith)
Diane Zucco moved to approve. Aimee Nemer seconded. Motion carried unanimously.
4. Approval of the Treasurer's Reports – February 2011 (Treasurer Diane Zucco)
Kathy Wingo moved to approve. Vicky Schmidt seconded. Motion carried unanimously.
5. Discuss the Records Management Work Day, Planning, and Progress

Date is set for July 13, 2011 at Wylie Library. The maximum seating is 75.
Breakfast and lunch will be served.

6. Speaker Introduction – Geoff Wright - Convention & Visitors Bureau Director – Dine Local, Dine Smart Program (President- Elect Vickie Faulkner)
7. Announcements – (President, Bruce Dunn)
 - a. Committee Reports –
Clerk of the Year Activity– (Carole Ehrlich, Chairperson)
Due date is May 1, 2011.
 - b. Upcoming Meetings –
May 2011 - No meeting
June 1, 2011 – City of Rowlett – Election Recap Roundtable
July 13, 2011 – Records Management Day – Wylie
August 3, 2011 – City of Denison
September 7, 2011 – City of Plano - Public Speaking
 - c. Other Seminars/Events -
April 8, 2011 – Athenian Dialogue - Bryan, Tx
May 8-12 2011 - IIMC Conference, Nashville, Tennessee
June 9-10, 2011 - TMCA Personnel Management, Odessa
August 11-12, 2011 – TMCA Legislative Update, Austin
October 11-14, 2011 – TML Conference, Affiliate Session, Houston
November 3-4 – TMCA Graduate Institute, Addison

8. Adjourn

MOTION: Meeting was adjourned at 1:10 p.m.

The LSMCA members approved the minutes on the _____ day of June, 2011.

APPROVED:

Bruce Dunn, PRESIDENT

ATTEST:

Carrie L. Smith, SECRETARY

LONE STAR CHAPTER TREASURER REPORT

Mar-11

Checking Account 2010-2011

Beginning Balance	(1st day of Month)	\$	4,690.79
DEPOSITS			
3/28/2011 Deposit - Luncheon Receipts		\$	190.00
3/28/2011 Deposit - Luncheon Receipts		\$	10.00
3/28/2011 Transfer of Funds for Amazon Gift Cards (Rcds Mgmt)		\$	50.00
	Total Deposits	\$	250.00
BALANCE		\$	4,940.79
EXPENDITURES:			
Date	Check No.	Payee	
3/29/2011	1093 - March Luncheon		\$ 168.00
3/31/2011	1094 - Joy Hart - Scholarship Payment		\$ 225.00
	Total Expenditures	\$	393.00
Ending Balance - Checking	(Last day of month)	\$	<u>4,547.79</u>

Scholarship Funds in Savings

	<u>Transactions</u>		<u>Balance</u>
Beginning Balance		\$	8,000.40
03-28-11 Transfer of funds for Amazon Gift Cards	\$ (50.00)	\$	7,950.40
03-28-11 Deposit of Raffle Proceeds	\$ 55.00	\$	8,005.40
Interest	\$ 0.34	\$	8,005.74
Ending Balance - Savings		\$	<u>8,005.74</u>



LONE STAR CHAPTER TREASURER REPORT

Apr-11

Checking Account 2010-2011

Beginning Balance	(1st day of Month)	\$	4,547.79
DEPOSITS			
4/29/2011 Deposit - Luncheon Receipts		\$	180.00
	Total Deposits	\$	180.00
BALANCE		\$	4,727.79
EXPENDITURES:			
<i>Date</i>	<i>Check No.</i>	<i>Payee</i>	
	Total Expenditures	\$	-
Ending Balance - Checking	(Last day of month)	\$	<u>4,727.79</u>

Scholarship Funds in Savings

	<u>Transactions</u>		<u>Balance</u>
Beginning Balance		\$	8,005.74
04/29/11 - Raffle Proceeds	\$ 39.00	\$	8,044.74
Interest	\$ 0.33	\$	8,045.07
Ending Balance - Savings		\$	<u>8,045.07</u>

