



**Minutes**  
**Lone Star Municipal Clerks Association**  
**Monthly Chapter Meeting**  
**September 1, 2010**

**1. CALL TO ORDER**

President Kathy Wingo (Lucas) called the meeting to order at 12:00 p.m. on Wednesday, September 1, 2010, at the City of Plano City Hall located at 1520 K Avenue, Plano, Texas.

**2. WELCOME & INTRODUCTIONS**

President Wingo asked for introductions of members in attendance.

Board Members Present:

Kathy Wingo, President  
Bruce Dunn, President-Elect  
Shelley B. George, Secretary  
Diane Zucco, Treasurer  
Vickie Faulkner, Historian

City Secretary, Lucas, Collin  
Town Secretary, St. Paul, Collin  
City Secretary, Allen, Collin  
City Secretary, Plano, Collin/Denton  
City Secretary, Celina, Collin

Members Present:

Jacky Casey  
Joy Hart  
Angela Kelly  
Julie Lollar  
Aimee Nemer  
Susie Quinn  
Carrie Smith  
Alice Snyder  
Stephanie Storm

Administrative Assistant, Wylie, Collin  
Administrative Assistant, Murphy, Collin  
City Secretary, Oak Point, Denton  
City Clerk, Denison, Grayson  
City Secretary, Murphy, Collin  
City Secretary, Rowlett, Rockwall/Dallas  
City Secretary, Parker, Collin  
Assistant City Secretary, Plano, Collin/Denton  
Records Management Administrative Assistant, Wylie, Collin

President Wingo introduced the following guests at the meeting:

Guests Present:

Peggy Harrell  
Mark Gamber, DO, MPH, FACEP

Captain, Plano Fire Department  
EMS Medical Director, Plano Fire Department

**3. DISCUSS AND CONSIDER THE APPROVAL OF THE AUGUST 2010 TREASURER'S REPORT – Diane Zucco, LSMCA Treasurer (Plano)**

Motion was made by Bruce Dunn (St. Paul) and seconded by Alice Snyder (Plano) to approve the August 2010 Treasurer's Report. Motion passed unanimously.

**4. DISCUSS AND CONSIDER THE APPROVAL OF THE AUGUST 4, 2010, MINUTES – Shelley George, LSMCA Secretary (Allen)**

Motion was made by Diane Zucco (Plano) and seconded by Susie Quinn (Rowlett) to approve the minutes of the August 4, 2010, meeting with the a correction to the membership status and spelling of Jacky Casey's name (Wylie). Motion passed unanimously.

**5. DISCUSS AND CONSIDER A ONE-TIME SCHOLARSHIP CONTRIBUTION OF \$250 TO THE FRANK STURZL SCHOLARSHIP FUND – Kathy Wingo, LSMCA President (Lucas)**

Motion was made by Shelley George (Allen) and seconded by Susie Quinn (Rowlett) to approve a one-time scholarship contribution of \$250 to the Frank Sturzl Scholarship Fund to assist TMCA in reaching the Pinnacle Contributor level. Motion passed unanimously.

**6. DISCUSS AND CONSIDER THE AWARD OF UP TO FOUR (4) SCHOLARSHIPS EACH YEAR – Kathy Wingo, LSMCA President (Lucas)**

Motion was made by Julie Lollar (Denison) and seconded by Bruce Dunn (St. Paul) to approve the award of three (3) additional scholarships in the 2009-10 budget year that must be expensed by September 30, 2011, to approve the award of four (4) scholarships in the 2010-11 budget year, and to direct the Scholarship Committee to develop criteria for ranking scholarship applications. Motion passed unanimously.

**7. DISCUSS AND CONSIDER THE PROPOSED 2010-2011 BUDGET – Diane Zucco, LSMCA Treasurer (Plano)**

Motion was made by Julie Lollar (Denison) and seconded by Aimee Nemer (Murphy) to approve the proposed 2010-2011 budget with the following amendments: 1) the award of four (4) \$500 scholarships, and 2) the award of three (3) \$50 Athenian Dialogue scholarships. Motion passed unanimously.

**8. DISCUSS AND CONSIDER THE PROPOSED SLATE OF 2010-2011 EXECUTIVE BOARD - Kathy Wingo, LSMCA President (Lucas)**

Angela Kelly (Oak Point), member of the Nominating Committee, presented the slate of 2010-2011 Lone Star Chapter Officers:

President – Bruce Dunn (St. Paul)  
President-Elect – Vickie Faulkner (Celina)  
Secretary – Carrie Smith (Parker)  
Treasurer – Diane Zucco (Plano)  
Historian – Stephanie Storm (Wylie)

Motion was made by Susie Quinn (Rowlett) and seconded by Alice Snyder (Plano) to approve the 2010-2011 TMCA Lone Star Chapter Officers as presented. Motion passed unanimously.

**9. INTRODUCTION OF SPEAKERS, MARK GAMBER, DO, MPH, FACEP, EMS MEDICAL DIRECTOR, PLANO FIRE DEPARTMENT AND CAPTAIN PEGGY HARRELL, FIRE SAFETY EDUCATION COORDINATOR, PLANO FIRE DEPARTMENT WILL SPEAK ON CPR - Bruce Dunn, LSMCA President-Elect (St. Paul)**

President-Elect Bruce Dunn (St. Paul) introduced Captain Harrell and Dr. Gamber as the speakers for the September 1 meeting. Captain Harrell provided information on the City of Plano's CPR Anytime program. Dr. Gamber discussed the important role CPR plays in saving lives and instructed the Chapter members on the current standards for administering CPR.

**10. ANNOUNCEMENTS – Kathy Wingo, LSMCA President (Lucas)**

**a. COMMITTEE REPORTS**

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**b. UPCOMING MEETINGS**

- October 6, 2010 – Installation of Officers, Lucas
- November 3, 2010 – TBD
- December 1, 2010 – Holiday Luncheon, Randy's Steakhouse, Frisco
- January 2011 – No Meeting

**c. UPCOMING TMCA & IIMC SEMINARS/EVENTS**

- October 14-15, 2010 – TMCA, Inc. *Graduate Institute: Ethics*, Galveston
- October 27-29, 2010 – TML Conference, Corpus Christi
- January 12-14, 2011, TMCCP Election Law Seminar, Irving

**11. ADJOURN**

With no further business, President Wingo (Lucas) adjourned the meeting at 1:01 p.m.

**The LSMCA members approved the minutes on the 6<sup>th</sup> day of October, 2010.**

**APPROVED:**

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**Kathy Wingo, PRESIDENT**

**ATTEST:**

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**Shelley B. George, SECRETARY**